

Parent Code of Conduct

At Phillip Island Village School, relationships are the cornerstone of our community. We value above all else, kind and respectful communication and behaviour between all members of the community. This Code of Conduct relates specifically to high level behaviours which are obviously inappropriate and unwelcome in our community. We also ask, however, that parents / carers / guardians strive to communicate with each other, staff, students and visitors to the school with a high level of self-awareness, kindness and in a way that contributes to an environment which is safe, positive and supportive for everyone.

When attending the School or any School-related event, Parents must:

- refrain from engaging in malicious or judgemental gossip (either directly or online) and ensuring that anything they say about others is fair and truthful;
- refrain from actions and behaviour that constitutes bullying, harassment, discrimination or vilification;
- refrain from offensive, insulting or derogatory language or conduct. This includes wearing clothing with offensive words or insignias;
- not smoke on school grounds within four metres of any entrance (in accordance with Victorian Law);
- not be intoxicated by alcohol or under the influence of illicit drugs or other substances;
- never possess illicit drugs on school grounds;
- not attend school events if affected by alcohol or other intoxicants;
- show proper care and regard for School property, the property of others and occupational health and safety concerns.

When writing or speaking or otherwise communicating to anyone in the School, Parents must:

- ensure they are courteous and respectful at all times;
- ensure that relationships with students are strictly in accordance with appropriate roles and that favouritism, special treatments and deliberate exclusion are avoided;
- ensure that physical contact with students is appropriate given the age of and relationship with the student such that questions of impropriety do not arise;
- not discipline or raise their voice or get involved in verbal altercations with another parent or child under any circumstances;
- advise the School of parenting and family court orders in accordance with relevant laws.

When using social media, Parents must:

- be respectful to staff, contractors, volunteers, other parents, and/or students at all times;
- not discuss or mention the School, its staff or any members of the School community in a negative or defamatory way;
- not use it as a means to voice grievances about the School;
- make reasonable efforts to ensure that their children comply with the School’s Digital Technologies Policy;
- not post photographs of students representing the School and its students if they have the potential to bring negative connotations towards the School and its staff and students;
- never disclose any confidential information of parents, staff, contractors, volunteers, and/or students to third parties without the individual’s express consent;
- not make contact with students (other than their own) using any form of social media without the express consent of the student’s parents;

Process for making a complaint

The School takes seriously any issues that are brought to its attention. If parents express their concerns to the School, they can expect to be treated with courtesy and respect in order to try to resolve the matter. Parents are asked to follow the process for raising a concern or complaint as outlined in the school’s Concerns and Complaints Policy (which can be found on our website).

Consequences for breaches of this Code of Conduct

The consequences for breaching this Code of Conduct will be determined by the Principal and may include the following:

- the School may ban a Parent from entry to school grounds or from attending School-related activities or other events.
- the School may direct that a parent may only communicate with members of staff through a nominated School representative.
- in cases of extreme or prolonged breach of this Code of Conduct by a parent, the School may terminate the enrolment of the children of that Parent, as determined by the Principal.
- the School, where appropriate, may involve other authorities.

I/We agree to adhere to this Code of Conduct:

Parent/Guardian 1 Name: Signature:

Parent/Guardian 2 Name: Signature:

Date: